

3rd Semester	20MBA304H	Export and Import Documentation	L-T-P 3-0-0	3 Credits	35 hrs
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Module –I

Introduction: Introduction to exports, Registration process, Selection of products and market Payment terms, Export costing and pricing, Preliminaries for exports. Registration – IEC, RCMC, EPC, Central Excise. (BCMC changed to RCMC) Categories of Export, Physical – Direct & Indirect, Deemed Exports Merchant & Manufacturer Exports

Module-II

Shipment procedures, Role of clearing and forwarding agent, Cargo management Containerization, Shipping documents and terms used in shipping, Export Procedures Excise clearance for exports, Marine insurance of Export cargo Shipment goods, Quality and Pre-Shipment inspection, EGCServices, GSP rules of origin. Meaning and importance of letter of credit, Documentation papers of LC, export incentives, risk and insurance, Benefits of Exports, excise clearance Benefit / Rebate, Income Tax Benefit, Shipment & Transport – Sea, Air, Rail, Road, Pipeline, Role of overseas agent & remittance of commission.

Module-III

The organization of exports – imports firms and business planning, planning of export/import operations. Import procedures, Overview of various export promotion schemes, Duty Drawback Advance License, Remission Scheme, DEPB Scheme, Export Promotion Capital Goods Scheme. Diamond & Jewellery, Agricultural & Pharmaceutical product exports promotion scheme. Export of Principal Commodities in India, SEZ, EHTP, STP & EOU's, Types of Export Houses.

Books:

1. Ram Singh, Export, and Import Management, 2021, SAGE Publishing
2. C Ramagopal, Export import Policy Procedure & Documentation, Newage publisher
3. Kiran Rai Usha, Export import & logistics management--, Eastern economy edition
4. Singh, Ram, International Trade Logistics, Oxford publishing house.
5. New Import Export Policy - Nabhi Publications
6. EXIM Policy & Handbook of EXIM Procedure – VOL I & II
7. A Guide on Export Policy Procedure & Documentation– Mahajan
8. How to Export – Nabhi Publications
9. Export Management – D.C. Kapoor